

What is your institution's policy on the return of unearned TA funds to the government?

Military Tuition Assistance is a U.S. Department of Defense program. Tuition Assistance rules vary by branch of service and even vary between different units within the same branch depending on whether the unit is active, reserve, or National Guard. Tuition Assistance funds will be applied to tuition costs only.

Military Tuition Assistance Recipients

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. To comply with the U.S. Department of Defense policy, Hagerstown Community College (HCC) will return any unearned TA funds on a proportional basis through at least 60% portion of the period for which the funds were provided. If a service member stops attending due to a military service obligation, HCC will work with the affected service member to identify solutions that will not result in a student debt for the returned portion.

Withdrawals

A student's official withdrawal date is used as the last date of attendance and to calculate earned percentage of TA. A student's official withdrawal date is determined by using the last date of attendance that is documented and submitted to the Office of the Registrar.

Once the last date of attendance has been determined, HCC will recalculate a student's TA eligibility based on the following formula: $\text{Number of days completed} \div \text{Total days of the course (start to end date)} = \text{Percent of TA credit}$.

Fees will be refunded based on the College Add/Drop, Withdrawal, and Refund Policy.

Military Tuition Assistance (TA) is a benefit paid to eligible members of the Army, Navy, Marines, Air Force and Coast Guard. Congress has given each service the ability to pay up to 100% for the tuition expenses of its member. Each service has its own criteria for eligibility, obligated service, application processes and restrictions. This money is usually paid directly to the institution by the individual services. This policy only applies to this type of educational benefit. The TA program is a benefit that is available only while the student is in the service. This policy does not apply to Veterans or Veterans benefits.

Hagerstown Community College certifies that return of unearned TA funds policy for this institution is compliant with the above DOD requirement. And in those instances when a Service member stops attending due to military service obligation, the educational institution will work with the affected Service member to identify solutions that will not result in a student debt for the return portion.

To remain in compliance with the Department of Defense's policy, the institution will return any unearned TA funds through at least 60% of the semester on a prorated basis. The amount of unearned TA that is returned is based on the date of withdrawal from the course. After 60% of the semester has passed, TA will not be evaluated for a return of the DOD.

What is your institution's schedule for the return of unearned TA funds to the government?

To remain in compliance with the Department of Defense's policy, the institution will return any unearned TA funds through at least 60% of the semester on a prorated basis. The amount of unearned TA that is returned is based on the date of withdrawal from the course. After 60% of the semester has passed, TA will not be evaluated for a return of the DOD.

Hagerstown Community College's Schedule for Return of Unearned TA:

For 7.5 week terms total days course meets 53

1-11 days 100% return

11-13 days 75% return

14-16 days 70% return

17-18 days 65% return

19-21 days 60% return

22-23 days 55% return

24-26 days 50% return

27-31 days 45% return

32 days 40% return (60% course completion day 31.8)

After day 32, 0% return

For 12 week terms - Total days course meets 84

1-15 days 100% return

16-17 days 80% return

18-21 days 75% return

22-25 days 70% return

26-29 days 65% return

30-34 days 60% return

35-38 days 55% return

39-42 days 50% return

43-49 days 45% return

50 days 40% return (60% course completion day 50.4)

After day 50 - 0% return

For 15 week terms - Total days course meets 105

1-16 days 100% return

17-21 days 80% return

22-26 days 75% return

27-33 days 70% return

33-37 days 65% return

38-42 days 60% return

43-47 days 55% return

48-53 days 50% return

54-62 days 45% return

63 days 40% return (60% course completion day 63)

After day 63 - 0% return